

# Legal Exchange Answering Services

## *The only Legal Answering Service in Arkansas*

Our Rates are 33% Less than anyone else Nationwide!

**Call Now (501)-803-2200**

**\*\*\*We will be an extension of your office\*\*\***

- 24/7 LIVE Operator Services Specializing in the **Legal** Industry
- FREE (10) Day Trial
- Serving the Legal Industry since 2004
- Located in Arkansas
- Call or Minute Plans Available
- Emergency Plans Available

**Return Calls:** when you are in court, with a client or out of the office simply reply to the email message we send you with the response, rates, or appointment time and we will RETURN your calls for you and relay the information to your clients.

**Additional Clerical Services:** Scan & Share Services \$16.00 Hour (we scan your legal documents and share them with you in Dropbox) we can save by case number and document title and create one firm account with a separate folder for each attorney), Save & File Originals \$50.00 a month storage fee, Fax Services \$1.00 Per Page, Web Based Shared Calendar \$100.00 Per Month, Call for Help Services \$1.00 Per Minute, when you are driving and need help with directions or maps or stuck in court and need our assistance (5 minute minimum), Courier Services Pulaski County \$20.00 Per Delivery (\$3.00 Per Minute Waiting Fee) & Court Filing Service \$5.00 Per Case.



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**Live Operator M-F 8-5 or 24/7:** No more voice mails, a missed call is a missed customer, free up your time to focus on your services and let us be your answering service.

**Specialized Greeting:** We answer your calls however you want, we will set your account up so that when your calls come in, your greeting comes up on the computer and the operator knows exactly how to answer to your customization.

**No Overhead:** We can be your full time receptionist 24/7, why pay an employee to answer your calls when you have us? Avoid payroll expenses, 401K plans, Holiday Pay and more!

**Scheduling Appointments:** We will set up appointments for you and share your online calendar with you 24/7.

**Virtual Receptionist:** we will answer your office calls from within our office just as if we were in your office and route them within your office or to the appropriate employee, attorney or on call agent 24/7.

**Constant Communication:** We can forward your messages instantly by text, email, fax or phone as they are received. If you have an on call attorney, nurse, doctor, service technician, plumber, or employee for after hours, we will be happy to send the messages directly to the designated person for each specific day.

**Return Calls:** *Simply reply to our emailed message with your response and we will return your calls for you when you are unable to.*

**Urgent Expected Call:** We can apply special instructions to your account as needed to patch specific callers through to your cell phone for those important callers you must speak to while freeing you up from all of the other calls.

**Special Instructions:** We are happy gather whatever information you need from your callers, such as but not limited to (service location, situation, type of case, appointment needed date and time, real estate address, payment information, order processing and more), we do more than just answer your calls.



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## **Additional Clerical Services**

**\*\*\*\*We will be an extension of your office\*\*\*\***

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Scan & Share Services \$16.00 Hour (we can pick up your documents each morning in Pulaski County and then scan them and share them with you online in Dropbox) we can save by case number and document title and create one firm account with a separate folder for each attorney), Save & File Originals \$50.00 a month storage fee, Fax Services \$1.00 Per Page, Web Based Shared Calendar \$100.00 Per Month, Call for Help Services \$1.00 Per Minute, when you are driving and need help with directions or maps or stuck in court and need our assistance (5 minute minimum), Courier Services Pulaski County \$20.00 Per Delivery (\$3.00 Per Minute Waiting Fee) & Court Filing Service \$5.00 Per Case.

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## About Us

Legal Exchange Answering Services is located in Little Rock Arkansas. We offer call or minute plans for the legal industry 24/7.

Why let an out of state service handle your calls, keep your business in Arkansas.

We are located at 12110 Arch Street Little Rock, AR 72206

## Lower Rates

Legal Exchange Answering Services in Little Rock Arkansas offers the lowest rates available anywhere Nationwide.

If you currently use an answering service, have them email you their rates and compare them to our rates to see that our rates can not be beat!

## FREE Trial

Legal Exchange Answering Services offers our clients a FREE (10) day Trial.

Sign up now on our website for your FREE Trial and allow Legal Exchange Answering Services to answer for you.

[www.legalexchangeansweringervicesinarkansas.com](http://www.legalexchangeansweringervicesinarkansas.com)

# Legal Exchange Answering Services

*The only Legal Answering Service in Arkansas*



- \* 24/7 Live Operator
- \* Customized Greeting
- \* Call or Minute Plans
- \* No Overhead
- \* Shared Online Calendar
- \*Scheduling Appointments
- \*Free Emails
- \*Free Text Messages
- \*Return Calls Services
- \*Free APP
- \* Recorded Calls
- \* Constant Communication
- \* Firm Advertisement
- \* Free Voice Mail
- \* Call Transfers
- \* Call Screening
- \* Specific Questions
- \* Virtual Receptionist
- \* Scan & Share Services
- \*



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## Call Plans for After Hours

- **Our after hours call plan A includes 200 calls for a flat monthly rate of \$119.99, each additional call is .50 cents.**
- **Our after hours call plan B includes 200 calls and unlimited call Transfers for a flat monthly rate of \$144.99, each additional call is .50 cents.**
- **Emergency Call Plan M-F 8-5 \$19.99 \$1.00 Per Call (use as needed).**
- **Emergency Call Plan 24/7 \$24.99 \$1.00 Per Call (use as needed).**

## Call Plans Include

- Free Local Number
- Free Text Delivery
- Free Email Delivery
- Free Company Voice Mail 24/7
- Instant email delivery of Voice Mails (Sound File) during off times
- Free Web App
- Call Screening
- Call Transfers Option
- Recorded Calls Option

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**Minute Plans from M-F 8-5 or 24/7 Minutes Included & Additional Minute rates.**

<b>8-5</b>	<b>24/7</b>	<b>Inc.</b>	<b>Min.</b>	<b>An Average Call is (3) Minutes</b>
\$19.99	\$24.99	0	\$1.00	
\$26.99	\$29.99	30	\$0.95	
\$44.99	\$49.99	60	\$0.90	
\$71.99	\$79.99	100	\$0.85	
\$89.99	\$99.99	150	\$0.75	
\$107.99	\$119.99	200	\$0.73	
\$125.99	\$139.99	250	\$0.70	
\$149.99	\$164.99	300	\$0.68	
\$249.99	\$269.99	500	\$0.66	
\$399.99	\$432.99	800	\$0.65	
\$499.00	\$539.99	1000	\$0.63	
\$749.99	\$809.99	1500	\$0.62	
\$999.99	\$1079.00	2000	\$0.60	
\$1249.99	\$1349.99	2500	\$0.58	
\$1499.99	\$1619.99	3000	\$0.56	

## Determine The Plan That Will Best Fit Your Needs

If you receive 500 calls per month, the plan that would best fit your needs would be our 1500 Minute Plan based on an average of (3) minutes per call.



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- Call Now (501) 803-2200 24/7
- Email: [services@legalexchangeansweringservicesinarkansas.com](mailto:services@legalexchangeansweringservicesinarkansas.com)
- Website: [www.legalexchangeansweringservicesinarkansas.com](http://www.legalexchangeansweringservicesinarkansas.com)
- FREE Trial Link: [www.legalexchangeansweringservicesinarkansas.com/free\\_trial](http://www.legalexchangeansweringservicesinarkansas.com/free_trial)
- Address: 12110 Arch Street Little Rock, AR 72206

Loretta Foster, President

